



Minutes of the Parish of Salisbury St Thomas & St Edmund Annual Parochial Church Meeting (APCM)

Held in St Thomas's Church on Sunday 7th April 2019
at 11.40

The Rector opened the meeting with a prayer.

A. ANNUAL MEETING OF PARISHIONERS

Election of Church Wardens

Fiona Green (FI)

Proposed by John Pendle and seconded by Rosie Norman

Michael Humphreys (MH)

Proposed by Al Brain and seconded by Di Dunford

KI thanked both Fiona and Michael for their support over the past year.

B. ANNUAL PAROCHIAL CHURCH MEETING

Apologies were received from: Ali and Nigel Orchard, Tony and Pam Rea, Helen Humphreys, Jill Britton, Ken Dungate, Ken Edwards, Meryl Browning, Kate Price, Ann Price, Gordon and Margaret Kynaston and Mike and Jan Winterman,

1. Minutes of the APCM 29th April 2018

Rosie Norman advised that the minutes wrongly recorded that she was not at the meeting, but this was incorrect and needed to be amended. The previous minutes were approved as an accurate record of the meeting. There were no matters arising.

Action: AH to amend attendance list as noted

2. Presentation of the Electoral Roll, Inventory and Terrier

Howard Norman (HN), advised that there had been a drop in numbers to 225, a decrease of 84. He suggested that some people may still need to add their names to the Electoral Roll list. Those attending from outside the parish boundary continued to be high, at 76% of the congregation.

The Log Book is a record of all alterations, additions, removals or repairs to the fabric, fixtures and fittings of the church and the Inventory is a list of items owned by the Church.

The Terrier refers to the ground and buildings that belong to the Church. During the year we were visited by the Archdeacon, Alan Jeans, who checked that these records were in order. HN advised that the inventory is now also stored online and available to view.

3. Presentation of Annual Report & Accounts:

Wendy Oliver (WO), advised that normally the accounts would have been signed off by the PCC and our accountants before this meeting. This had not been possible this year, because the Guild accounts had not been signed off. This will be resolved, hopefully in the next few days.

Income: although less than 2018; this was partly due to some coffee morning income being channelled to Appeal funds and that year we had also received some substantial legacies. St Thomas's House rental income was affected when we lost the Princes Trust income.

Expenditure: had increased by £90k. This included extra to the Diocese, Church boiler repair costs and adjustments to the new glass door. Also, the costs of extra vergers, brought in to support the Church Wardens, and the decoration of St Thomas's House were other additions.

Summary: the projected deficit for 2019 is £75,190. £56,660 of that is accounted for by the clerestory repairs. Last year, the unrestricted surplus was £24,653. The previous year there was a surplus of £89,653. The overall deficit was because most of the funding for the organ occurred in previous years but £59k was spent in 2018. The other reason for the better performance than anticipated on unrestricted funds (funds donated for a specific tasks), was the lack of expenditure on major repairs. Repairs on the clerestory and the Doom painting are planned to commence in 2019. Each year £10k is transferred to a designated fund to prepare for major roof works.

WO invited anyone had any queries, or needed more help understanding the accounts to contact her.

4. Presentation of Budget for 2019

Projected income for 2019, coming from such areas as collections, standing orders, grants, fees and lettings could be £191,000 (including tax relief). Other sources, grants, fees, donations, lettings etc could be approximately £76,500. Total projected income: £267,500.

Expenditure is likely to be in region of £342,690K. Outgoings included ministry costs, Worship and mission, Church maintenance, administration (stationery, printing, telephone etc, St Thomas's House), salaries, major repairs, and outward giving.

KI thanked WO for all the hard work in preparing and producing the accounts. WO thanked the volunteers who help her with this work.

5. Nomination of Deputy Churchwardens

Michael Humphreys (MH) and Fiona Green (FG) were elected for another year 2019-2020. However, they are in the process of recruiting assistant wardens who should be able to take over their roles next year. FG said it was a wonderful job which gives much satisfaction. The new assistant vergers have also helped to spread the Church Warden's workload.

6. Election of PCC members to serve until APCM 2020

The Rev'd Wendy Cooper, Jill Britton, Alex Tetley, Susanne Prance, Robert Lewis (non-voting member), Rosie Norman, Ute Schwarting, Helen Harvey Humphreys, Wendy Oliver, Peter Heier, Ken Edwards, Fiona Green, Michael Humphreys, Bobbie Chettleburgh (Deanery Synod)

7. Appointment of Sidesmen

Bob Baker, Rhona Bennett, Malcolm Carver, Jill Clark, John Cox, Rosemary Cox, Di Dunford, Shirley Evans, John Foster, Anne Foster, Jennie Hoare, Jill Maple Helen Harvey Humphreys, Judith Marriott, Martin Marriott, Tony Miller, Tony Rea, Rosie Norman, Brenda Parry, Yvonne Pope, Susie Prance, Pam Rea, Jill Tawney, Marylee Toay, Sally Vaughan, Jenny Vokes, Brenda Whitehead, Jackie Tiernan.

Martin Marriott thanked all those who had volunteered to carry out this important work in the Church.

8. Fabric Committee - Information about Progress

Peter Heier advised that work on the Doom painting will commence in July. The contractors will stabilise the paintwork and clean it. He warned it will not be as good as new, but it will be less dusty and a little brighter.

The first bay of the nave roof will be cleaned. It was hoped that some heavy dark varnish, put on during the last century could be removed, but unfortunately this is not possible, as no current cleaning fluid acceptable to statutory bodies would remove it. We are now only able to dust it.

Stabilisation of the clerestory: this work is out to tender and the funding for these repairs has been agreed.

PH advised that they have sent out for statutory consultation for lighting the altar area, making sure that this will meet liturgical performance requirements. The Fabric team hope to have a faculty for this in time to get this work carried out while the scaffolding for the Doom is erected.

Peter Heier handed over the lectern to John Foster who spoke about Reordering.

Church Reordering – Information about Progress

John advised that the floor will be sanded and repaired where necessary. This work is planned for early January 2020. At the same time the electrical installation to reduce extension cables around the Church, will begin. Both works have been approved by the Chancellor. It will require the church to be closed for approximately 3 weeks in January and early February 2020.

The Eyre stones will be moved from their current location to the north wall of the Lady Chapel, where they will be more visible and near their parent memorial. It is hoped that we can secure a significant grant for this work, but we will not know if we are successful until this June. There are two Eyre memorials and work on both will hopefully be done between July and October 2019, if we are successful with the grant, if not then only work on the South memorial will be done.

The glass entrance has caused some issues with loss of heat. Firstly, because of a downdraft from the west window and radiators *inside* the glass entrance. To overcome this problem, there will be a heat barrier in a shallow trench around the glass box. These changes will need a faculty application.

It is hoped that the shortage of toilets in the Church, especially when we have concerts and other major events, can be solved by an extension of the current pod. Detailed planning will be undertaken later in the year.

John also advised that the current entrance to the church does not meet access requirements and they are working on a revised external entrance.

There will be a new altar, font and dais. It is hoped that these new additions will be available to celebrate the “800 year” anniversary of our Church.

Early in 2020 the pews will be removed and replaced by new movable seating. The old pews will be taken away to be sold. (None will be sold from the Church). The organisation purchasing these will be able to shorten them if necessary, making them easier to sell and creating income for the Church. A question from the floor asked if the new seating could be

sponsored/subsidized with memorial 'labels'. As this could be sponsorship issue, John Bruce Ball will discuss this at the next the Appeal committee.

Action: John Bruce Ball

9. Rector's Comments

KI thanked the retiring PCC members, Fiona Hulbert, Al Brain, and Peter and Ann Horwood for their great service.

A particular tribute was paid to Martin Marriott who was also standing down from the PCC, after a long (10 years) and distinguished presence on the PCC and in St Thomas's Church community. KI thanked him for his work as deputy Chairman of the PCC and in particular his leadership during the interregnum when he gave a great deal of time to running meetings and assisting in making decisions.

KI said that Quest 2020 had successfully secured pledges and were also waiting to see results from grants, he was confident that we will get the money that we need to complete all the work needed.

The meeting closed at 12.55

C. MEETING OF THE PAROCHIAL CHURCH COUNCIL in the Lady Chapel

The following business was conducted.

The Appointment of PCC officers.

Vice Chair: No appointment made

Treasurer: Wendy Oliver

The PCC Standing Committee

The Rev'd Kelvin Inglis

The Rev'd Wendy Cooper

The Parish Manager – Meryl Browning

The PCC Elected Members

1. Jill Britton
2. Ken Edwards
3. Peter Heier
4. Helen Harvey Humphreys
5. Rosie Norman
6. Ute Schwarting
7. Alex Tetley
8. Susanne Prance

Fiona Green - ex officio as CW

Michael Humphreys - ex officio as CW

Robert Lewis - Verger – non-voting